**THE YOLANDA MOORE FOUNDATION**

**Application for funding**

Please complete this form to apply for funding. This form can be used to apply for personal grants and development grants. Please ensure you meet the criteria before you complete this application form (highlighted below). We cannot grant funding to individuals who do not meet our funding criteria. If you have any questions about this form or the application process, please visit [www.tymf.co.uk/apply/](http://www.tymf.co.uk/apply/) or send us an email at [enquiries@tymf.co.uk](mailto:enquiries@tymf.co.uk)

**What do we fund?**

We fund both **Personal Development Grants** (to help you pay for short courses, internships, volunteering opportunities etc) and **Personal Support Grants** (to help you pay for your interview clothes, travel for a specific event, equipment, materials etc).

**We want to support you with the things that can be seen as “extra” but will make all the difference to you moving forward with your personal and professional development. We DO NOT fund:**

* **Subsistence, rent or general expenses**
* **Undergraduate or post graduate University fees**
* **Travel to School or University**
* **Driving Lessons**
* **Laptops or iPads**
* **Tutoring or exam costs for GCSE’s and A Levels**

**Individuals must meet ALL of the following essential criteria:**

* Aged 15-24
* Live in London, Dorset, Hampshire or Otago (New Zealand)
* Facing financial or practical difficulty pursuing education or a career **OR** Wish to seek funding to support others (through volunteering, community projects etc)

**Further Notes**

* Beneficiaries will be required to demonstrate the benefit of any donations made by the Foundation by providing an impact report to the Board of Trustees within an agreed time period.
* Please feel free to discuss your initial need prior to submitting an application by contacting the Yolanda Moore Foundation directly by email: [enquiries@tymf.co.uk](mailto:enquiries@tymf.co.uk)
* All formal applications will have to be submitted using this form.
* All decisions relating to individuals which the Foundation will support will have to be ratified and approved by the Trustees at a meeting of the Board of Directors.
* Please use as much space within the answer boxes as you need, extend the boxes to fit all the necessary and relevant information in

This form is **confidential** and will be safely held by the trustees of The Yolanda Moore Foundation. By submitting this form you grant The Yolanda Moore Foundation permission to contact you in relation to your application. We **do not** share your data with third parties.

*Please read through this form carefully before completing it in* ***black*** *ink or* ***black*** *type.*

***Please ensure the form is completed in full and emailed to:***[*APPLY@TYMF.CO.UK*](mailto:APPLY@TYMF.CO.UK)

About you

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name:** |  | **Preferred title:** |  |
| **Date of Birth:** |  | **Address:** |  |
| **Postcode:** |  | **Email:**  *(This will be used to contact you about your application)* |  |
| **Phone number:** |  | **Alternate contact:**  (*Optional)* |  |

|  |  |
| --- | --- |
| **Your present position:**  *(Name of School, College, Employer or if you are Unemployed and out of education)* |  |
| **Qualifications (if relevant to your application):** |  |
| **If employed, what contributions (if any) is your employer willing to make towards your course or funding goal?** |  |

About you

**About your financial resources or need:**

*The trustees ask about family or other special circumstances only to understand any additional financial commitments and needs you may have, and whether financial help may be available to you from a spouse, partner, parent or carer where appropriate.*

**Please describe your Family circumstances or any other special circumstances. Please include the number and age of any dependents you may have.**

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| --- |
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**About your educational background:**

*The trustees ask about educational background to help give us a fuller picture of your background. In some cases it will help us determine if your school or college can also offer financial help.*

|  |
| --- |
| *(Previous or current school or sixth form college)* |

About your application

1. **Are you applying for funding to support a vocational or educational course?**

* YES
* NO

If no please answer question 2, if yes, please move on to question 4

1. **Are you applying for funding to support others?**

* YES
* NO

If no, please answer question 3, if yes, please move on to question 4

1. **Are you applying for personal support or development?**

* YES
* NO

If you have answered no to all of the above questions, please refer to our personal

criteria to ensure you are eligible for a grant. If yes, please move on to question 4.

Please answer the following questions, making the answer boxes as long as you require:

1. **What are you currently doing or hope to do in the future?**

|  |
| --- |
| *(Current educational course or occupation / future educational course or occupation)* |

1. **What will you require funding for?**

|  |
| --- |
|  |

1. **How will this help your current or future career/ education and/or aid you in supporting others?**

|  |
| --- |
|  |

1. **What are your current barriers or difficulties pursuing this?**

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| --- |
| *(Financial, physical, practical, mental, societal or otherwise)* |

1. **How do you feel you meet the funding criteria and objectives of The Yolanda Moore Foundation?** (As highlighted on our website and on the Application Supporting document)

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|  |

1. **Contribution requested from The Yolanda Moore Foundation:**

|  |
| --- |
| Please write the amount and what it is for below:  Short Course Fees (if any): £  Materials and equipment, etc (if any): £  Travel to a specific event, volunteering or internship (if any): £  Other (if any, please state below): £  **TOTAL AMOUNT:** |

# Referees

In some cases, we will require a statement from a referee to confirm details of your application. Please give below the names and contact details of two people **whom you have contacted** and who are willing to provide a reference for you.

**PERSONAL REFEREE**

*(not a relative, but someone perhaps from a church or other organisation who knows you well and can confirm your personal qualities and circumstances)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name:** |  | **Relationship to you:** |  |
| **Telephone number:** |  | **Email:** |  |
| **Referees position:** |  | **Confirm permission to contact?** | *YES/NO* |

**PROFESSIONAL REFEREE**

*(preferably a* ***recent*** *teacher, lecturer or employer, who is able to comment on your present work and potential for your proposed funding goal)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name:** |  | **Relationship to you:** |  |
| **Telephone number:** |  | **Email:** |  |
| **Referees position:** |  | **Confirm permission to contact?** | *YES/NO* |

# Applicant’s Statement:

*I confirm that to the best of my knowledge and belief all the above information is correct and complete. I also confirm that you may use the information above only in the ways described in the last paragraph of the notes below.*

**Your Signature:**

**Date: DD/MM/YEAR**

Do you grant The Yolanda Moore Foundation to use the information you have provided, if your application is successful, for research, funding applications and marketing?

* YES
* NO
* UNSURE - WOULD LIKE TO DISCUSS

*Please note, we will never publicly reveal your identity - we only use the information you have provided along with your Impact Statement to gather quotes and supply evidence to our funders.*

**Where did you hear about The Yolanda Moore Foundation?**

Once complete, please save this application form in the following format:

YOURFULLNAME APPLICATION FORM

(For example, JOHNSMITH APPLICATION FORM)

Please email the completed form, along with your Equal Opportunities form to: [Apply@TYMF.co.uk](mailto:Apply@TYMF.co.uk)

Please get in touch if you have any questions regarding the application form.

**Notes**:

All applications which fall within the Foundation’s objectives will be considered carefully after references have been obtained (if relevant to your application). If your application does not meet the criteria, you will be informed as soon as possible. Decisions are made according to established priorities and the needs of each individual case. Regrettably the funds available are usually insufficient to meet all applications which meet the criteria, and you should not rely on an award being granted.

Directors consider applications at every meeting, usually bi-monthly. We will inform applicants as soon as possible of the outcome of their application by email within 3 months of receipt of application.

Please remember that any award made by the Foundation is likely to be only a contribution towards your costs. The award will normally be for one year, but may be renewable for further years subject to satisfactory progress and an additional application. You should let the Trustees know immediately of any change in your circumstances, such as the receipt of a grant from another source or your withdrawal from a proposed course, which may affect the Trustees’ decision. Before you receive any award, you will be asked to sign an undertaking agreeing to certain conditions on which it is made.

Basic information about individuals is held on computer for the Foundation's record purposes only, and is never made available to other bodies for commercial purposes.

*Foundation use only*

*Date received\_\_\_\_/\_\_\_\_/\_\_\_\_\_*

*Ref Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Status \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*